

JOB POSTING

Aspen Pharmacare Canada, a branch of Aspen Holdings, was founded in 2014 to offer the Aspen Group's expanding portfolio of pharmaceutical and consumer healthcare products to Canadians. Aspen Holdings is a South African-based supplier of branded and generic pharmaceuticals in more than 150 countries across the world, providing products renowned for their quality, efficacy and affordability. In Canada, Aspen is committed to continuing this legacy by providing high quality, branded medicines at prices that are competitive and represent fair value to our customers and patients.

At Aspen you'll find an engaging fast-paced environment, challenging projects and the opportunity to design your career. Seize the ability to think differently and collaborate with innovative minds to influence some of the most critical issues facing healthcare in Canada.

Aspen Pharmacare Canada currently has an opening for the following vacancy:

Position	Supply Chain Analyst
Reports To	Associate Director, Operations
Location	Oakville, ON
Responsibilities	<p>The Supply Chain Analyst is responsible for the control and management of inventory and production scheduling of product to maintain adequate inventory levels as outlined by management. This role will liaise between Aspen Canada and our Global Logistics team to ensure imported product is shipped and released in a timely manner. The Supply Chain Analyst will have front line interaction with customers to ensure best performance on deliverables and allocation of product as inventories require and maintain an open communication with our finance and regulatory departments to improve our business processes.</p> <ul style="list-style-type: none"> • Prepare purchase orders and send copies to suppliers and to departments originating requests. • Track the status of requisitions and orders. • Determine if inventory quantities are sufficient for needs, ordering more materials when necessary. • Check shipments when they arrive to ensure that orders have been filled correctly and that goods meet specifications. • Monitor inventory movement and complete inventory transfer forms for bookkeeping purposes. • Prepare, maintain, and review purchasing files, reports and price lists.

	<ul style="list-style-type: none"> • Responsible for all the UPC and artwork changes • Handle customer and supplier inquiries about order status, changes, or cancellations. • Contact suppliers in order to schedule or expedite deliveries and to resolve shortages, missed or late deliveries, and other problems. • Review requisition orders in order to verify accuracy, terminology, and specifications. • Responsible of purchasing goods and services, inventory management, and requirement planning • Negotiate delivery dates, quantities and the appropriate transport mode • Create purchasing/capacity plans to support customer orders and forecasts • Communicate label revisions to suppliers and circulate them for internal approval • Ensure that all suppliers are complying with our 3PL. • Responsible to update all system data (contact information, prices, suppliers, etc.) • Ad hoc reporting and reconciliation
Qualifications	<ul style="list-style-type: none"> • University degree or college diploma in business or Supply Chain & Operations • At least 3 years' experience within the pharmaceutical industry managing end to end planning of finished goods inventory including: inventory control, and allocation of stock • Experience using SAP Finance & Logistics modules • Experience with proprietary reporting systems (ie. ERP) • Proficient in using MS Office Suite • Process oriented with the ability to understand the bigger picture and how to 'connect the dots' • Good understanding of pharmaceutical manufacturing • Good understanding of financial transactions as they relate to inventory movements as well as rebates and sales & return of products • Detail oriented with strong analytical and problem-solving skills • Exceptional oral and written communication skills with the ability to clearly articulate issues and outcomes • Solid track record of demonstrating initiative and innovative approach when dealing with ambiguity • Thrives in a fast-paced environment having demonstrated flexibility and adaptability. • Ability to self-manage workload and the motivation to grow with evolving job criteria and challenges. Work autonomously, yet foster a strong sense of team with colleagues. • Prides self in building collaborative business partnerships with internal and external stakeholders • Embodies a "can-do attitude" with a "roll-up-your-sleeves" approach • Demonstrating Aspen's core business competencies, the ideal candidate will be performance driven, create the future, make sound decisions, foster consumer and customer commitment and take accountability and ownership. In addition, the candidate will have excellent professional communication skills, have the



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	ability to influence others, demonstrate a passion for their company, continuously grow and develop and take action with integrity.
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If you are interested in this position, please send your cover letter and resume with salary expectations to can.careers@ca.aspenpharma.com . Specify **Supply Chain Analyst** in the subject line of your email and your cover letter.

We thank you for your interest in employment with Aspen Pharmacare Canada however, only those candidates selected for an interview will be contacted.

We are committed to providing persons with disabilities equal opportunities regarding all employment activities, including access to jobs and accommodations during employment as required, in accordance with the Ontario Human Rights Code (OHRC) and the Accessibility for Ontarians with Disabilities Act (AODA).